



TOWN OF LOS GATOS

RJ BRYANT SERVICE CENTER
41 MILES AVENUE
LOS GATOS, CA 95030

TRANSPORTATION & PARKING COMMISSION

THURSDAY, SEPTEMBER 8, 2016
7:30 A.M. - REGULAR MEETING

AGENDA

1. MEETING CALLED TO ORDER

2. ROLL CALL

3. APPROVAL OF THE SPECIAL MEETING MINUTES

A. August 10, 2016

(Attachment 1)

4. VERBAL COMMUNICATIONS

A. Public Speakers *(Three minute time limit per speaker for subjects not agendized.)*

B. Commissioners (information only, not for discussion)

5. COMMISSION MATTERS

A. Chairperson Report

B. SR2S Study

C. Policy Committee Update – Commission changes

D. Board and Commission Adopted Priorities

List of Priorities (Not in priority order)

1. Transportation: explore and recommend Town Council adoption of Vision Zero (Ristow)
(Defer to future meeting.)

2. Transportation: investigate and recommend mitigation for staff to effectively discourage "cut-through" traffic and improve load capacity of roads/ highways (Ladd)
(Defer to October meeting.)

3. Transportation: investigate and recommend mitigation steps toward calming traffic around schools at arrival and departure times including (SR2S) programs (Nordmo)

4. Transportation: explore transit programs for students, seniors, disabled and low income riders (ref: VTA flex) (Crummett/ Buxton)

5. Transportation: address corporate busing issues within neighborhoods and areas not currently designated for supporting such service(s) (Swing - Tentative)
6. Parking: coordinate with Town Council Ad Hoc committee on plans for parking structure(s) (Ristow/ Nordmo/ Ladd)
(Defer to October meeting)
7. Parking: investigate and recommend processes for enhancing / mitigating parking issues around high school (Snyder - Tentative)

6. **DEPARTMENT MATTERS/ITEMS FOR INFORMATION**

- A. PD Update
- B. PPW Director's Report
- C. Transportation & Parking Projects Update FY 2016-17 (items covered as time allows)

7. **COMMISSION/COMMITTEE MEETING REPORTS**

- A. Town BPAC (Ristow)
- B. Safe Routes to Schools (Ladd)
- C. VTA BPAC (Hertan)

8. **ADJOURNMENT**

Next Regular Meeting: Thursday, October 13, 2016.

Attachments*:

1. Minutes of Special Meeting – August 10, 2016

**ATTACHMENTS ARE AVAILABLE FOR VIEWING AT THE LIBRARY AND THE UPSTAIRS CLERK BOARD*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Parks and Public Works Department at (408) 399-5770. Notification 48 hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. [29 CFR § 35.102-35.104]

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TRANSPORTATION & PARKING COMMISSION

THURSDAY, AUGUST 10, 2016
7:30 A.M. SPECIAL MEETING

MINUTES**1. MEETING CALLED TO ORDER**

The Transportation and Parking Commission Special Meeting was called to order at 7:32 a.m. by **Chair Ristow**.

2. ROLL CALL

<u>Present</u>	<u>Absent</u>	<u>Staff</u>
Commissioner Buxton	Commissioner Snyder	Matt Morley - PPW
Commissioner Crummett	Commissioner Swing	Kalipo Kauwelo - PD
Vice-Chair Ladd		JR Langer - PD
Commissioner Nordmo		Jackie Rose - PD
Chair Ristow		

3. APPROVAL OF THE JULY 14, 2016 MINUTES – REGULAR MEETING

MOTION: Commissioner Buxton motioned to approve the minutes for the July 14th Regular Meeting with a correction of numbering sequence, 4.A. to 4. B.

Seconded: Vice-Chair Ladd

VOTE: AYE: 5 NAY: 0 ABSENT: 2

4. VERBAL COMMUNICATIONS

(Three minute time limit per speaker for subjects not agendaized.)

A. Public Speakers

None

B. Commissioners (information only, not for discussion)

None

5. COMMISSION MATTERS**A. Chairperson Report**

Chair Ristow reported on meetings she had recently attended:

- Chamber of Commerce
- Silicon Valley Leadership Forum

She also informed the Commission that she would be attending the Silicon Valley Bike Summit tomorrow, August 11th.

B. Preferential Parking –Whitney Avenue

Lt. Langer reported on the Whitney Avenue Parking Petition request. Five residents attended and three gave public comments. Commissioners asked questions of the speakers and then commented and discussed this item.

MOTION: **Vice- Chair Ladd** motioned to recommend to Council a 6 month pilot similar to the Alpine Avenue during the school year.

Seconded: **Commissioner Buxton**

Commissioners discussed this motion.

MOTION AMENDED: **Vice-Chair Ladd** motioned to support Staff's recommendation to have a pilot program similar to the Alpine Avenue for consistency, also look into making this a cost recovery program and investigate the remaining streets that would be impacted as well.

VOTE: AYE: 5 NAY: 0 ABSENT: 2

C. Cut-through traffic – next steps

Director Morley provided a report on current the cut-through traffic and the Town's next steps. Commissioners commented and discussed this item.

D. Board and Commission Adopted Priorities (Not in priority order)**1. Transportation: Explore and Recommend Town Council adoption of Vision Zero**

Commissioner Buxton stated the next Vision Zero Ad Hoc Meeting would be August 22nd.

2. Transportation: Investigate and Recommend mitigation to force staff to effectively discourage "cut-through" traffic and improve load capacity of roads/ highways

Not Discussed.

3. Transportation: Investigate and Recommend mitigation steps toward calming traffic around schools at arrival and departure times including SR2S programs

Chair Ristow reported that on the first day of school, Thursday, August 18th, the SR2S Coalition is having a "Where will your feet take you?" kickoff event. **Director Morley** stated that the Traffic Patterns SR2S report will tentatively be scheduled to be brought to the first council meeting in September.

4. Transportation: Explore transit programs for students, seniors, disabled and low income riders (ref: VTA flex)

Chair Ristow recommended voting for VTA tax in the fall. **Director Morley** explained the VTA project list. Commissioners commented and discussed this item.

5. Transportation: Address corporate busing issues within neighborhoods and areas not currently designated for supporting such service(s)

Director Morley reported on corporate busing solutions in Los Gatos, working with VTA, Apple and Google.

6. **Parking:** Coordinate with Town Council Ad Hoc Committee on plans for parking structure(s)

PPW Director Morley reported on the August 8th meeting. Developers came back to the Town with 300 parking spaces and 6 BMP units of a total of 20 units or 9 BMP units of 24 total units. Commissioners commented and discussed this item.

7. **Parking:** Investigate and Recommend processes for enhancing/ mitigating parking issues around high school

Already discussed.

E. **Establish Lead Commissioners for each Priority**

Chair Ristow inquired which Commissioners would like to be the lead on the new priorities.

1. Vision Zero - Ristow/ Buxton
2. Cut-Through Traffic - Ladd
3. Traffic Calming Around Schools - Nordmo
4. Transit Programs - Crummett/ Buxton
5. Corporate Busing - TBD
6. Parking Structure - Nordmo/ Ristow/ Buxton
7. High School parking - TBD

6. **DEPARTMENT MATTERS/ ITEMS FOR INFORMATION**

A. **PD Update**

Commissioner Crummett reported on her ride along with Sgt. Kauwelo. Sgt. Kauwelo provided an update on the following items:

- 8/2/16 National Night Out
- New Public Community Officer
- High School new loading zone in front of school
- Fisher Middle School – parking lot change
- Beach traffic enforcement
- 8/13 & /14 – Fiesta de Artes
- DART
- Traffic collisions – trending down
- Suspended driver's licenses (14601)

B. **PPW Director's Report**

PPW Director Morley reviewed the following construction projects:

- Almond Grove
- Green Bike lanes (in front of high school)
- Street Repaving Project
- High visibility crosswalks

C. Transportation & Parking Projects Update FY 2016-17

Already discussed, 6.B.

7. COMMISSION/ COMMITTEE MEETING REPORTS

A. Town BPAC

Chair Ristow reported on the August 4th BPAC Master Plan Meeting.

B. Safe Routes to Schools

No new update. Next meeting August 24th.

C. VTA BPAC

Commissioner Hertan reported on the outreach meeting.

8. ADJOURNMENT

Chair Ristow adjourned the meeting at 10:10 a.m.

Next Regular Meeting: Thursday, September 8, 2016 at 7:30 a.m.

***FINAL APPROVED MINUTES WILL BE AVAILABLE ON THE TOWN'S WEBSITE
AFTER THE NEXT REGULAR MEETING, Thursday, September 8, 2016.***